

Please add any additional rows as needed.

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| **COSTS BREAKDOWN FORM**  |
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| **Item Description** i.e. Assistant Clinical Training Manager salary at Band x for x months; Artwork x 3, Hotel Stay at £75/night for 3 nights, Course/Conference Fees. | **Supplier (if relevant)** If you will be ordering furniture or other sundry items, please indicate the supplier. I.e. 'Amazon', 'Knightsbrige' | **£ Item Cost** | **£ VAT** If no VAT, please add NA | **£ Total Item Cost** |
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